

# The EmpACT Connection

Volume 7, Issue 10

Monthly Newsletter  
January 2006

Connecting people around the world to the latest news and events in staffing

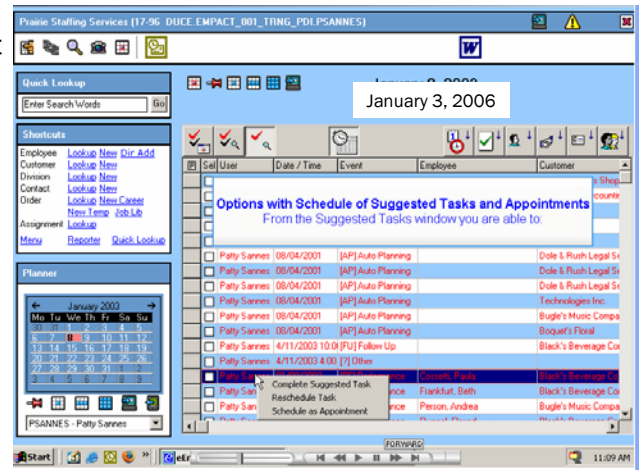


## eEmpACT Front Office Online Training Now Available

### Upcoming events:

- **New User Training Sessions**  
Jan. 9-13: Atlanta  
Jan. 16-20: Atlanta  
Jan. 16-20: Minneapolis  
E-mail Jen for more info at:  
jenniferp@eempact.com
- **Texas Association of Staffing:** March 1-2
- **TempNet:** March 8-11
- **Staffing Industry Executive Forum:** March 13-16
- **eEmpACT Spring User Group**  
May 17-19: Minneapolis

As we begin the New Year with anticipation of upcoming changes in technology, it's the perfect time to introduce the latest training module available to eEmpACT users— Front Office Online Training! User-friendly and interactive, the training allows users to pick and choose areas they need more or less training in— customized training at your finger tips. Whether you've used eEmpACT for years and would just like a quick refresher in a few areas, or you're a new employee who needs an overview of the eEmpACT front office system, Online Training can meet your needs. Like Essential Online Training that launched earlier last fall, eEmpACT Front Office Online Training allows users to navigate the course at their desired pace for optimal learning and knowledge retention. Available on an unlimited subscription basis, Front Office Online Training is designed as a self-paced, nine-session course, covering all the basics of eEmpACT's front office. Total training time is approximately four hours in which users learn employee and customer functions and capabilities such as lookup, entry and master modules. Sessions 4-6 of training cover the



system's streamlined division navigation, planner capabilities and temp order abilities. Front Office Online Training concludes with the search potential of temp and career order UltraMATCH. Implemented by Online Employment Systems, front office training is quick and easy to access and can help reinforce understanding for new and experienced eEmpACT users. For more information, contact Hugh at 800-456-5660, ext. 255 (hugh@eempact.com) or Jen at 800-456-5660, ext. 254 (jenniferp@eempact.com).

### Inside this issue:

CEO Remarks	2
Preferred Partner Update	2
2006 Tradeshow Schedule	3
Customer Award	3
Recent Customer Highlights	3
Employee Anniversaries	4

## Support Tips and Reminders

### 1099 Tax Forms— have them printed!

eEmpACT Express is happy to announce the ability to now print 1099 tax forms. If you have 1099 (contract) employees, a new module can be purchased from eEmpACT that will allow you to print 1099s through Greenshades, and file relevant information to the government. After purchasing the module, you will receive a complete guide that includes the implementation procedure. Filing deadlines are just four weeks away— don't delay!

The new, complete 1099 module is \$700. For more information, please contact Hugh Gilpatric at 800-456-5660, ext. 255.

### Year—End

If you did not receive a year-end checklist e-mail for Express or Great Plains, please contact support immediately to receive a complete year-end processing guide.

Please see *tips*, page 2

## Tips, continued from page 1

### Payroll Corner– 2006 Tax Table

**Updates - Express Users:** This is a follow up reminder to run the script that was emailed to you last week. Follow these steps:

1. Run the attached script to update the OASDI, Federal Taxes, EIC and all the states that have changes.
2. To clear deductions held in Arrears, go to: - Express Control

Center > Clear Arrears

This will allow you to decide if any deductions that are in Arrears will be carried forward into 2006. If you choose to clear any of the deductions, put a check in the white box and click Execute.

3. If your SUI/SDI rate and limits have changed they will need to be updated manually.
4. If your Worker Comp rates have changed they will need to be updated also.
5. If your local taxes have changed they will need to be updated as well.

*eEmpACT will continue to provide customer tips and reminders on a monthly basis.*

## New Web Resources Cater To Staffing Realities



**Tim Giehll, CEO**

Another year and many technological advances to be made. If you look at just the staffing industry, it's truly amazing to see what developments will be introduced in 2006 and how it will ultimately affect the end user. Technology gives us more choices, more

freedom, more options. At eEmpACT we've taken that idea and are proud to introduce new avenues for Online training. As you'll read in the article on the preceding page, Plus Online Training is a great resource for not only current users, but new users as well. Often, staffing companies don't have time to train every new employee or have the money to put each employee through the week long New User Training. With Plus

Online Training, users get a general overview of the eEmpACT system and get enough information to start using eEmpACT, without taking the extra time away from their job. It's also more flexible- you can train at your own pace, around your own schedule. While this training doesn't replace the New User Training, it does provide freedom and flexibility to keep your staff knowledgeable and up-to-date.

*"Often, staffing companies*

*don't have time to train every new employee or have the money to put each employee through the week long New User Training."*

*-Tim Giehll, CEO*

## Haley Marketing Joins Preferred Partners

*Program expands resources with addition of Haley Marketing*

As eEmpACT's Preferred Partner Program continues to grow it's variety of products and services available to customers, Haley Marketing Group is the latest company to come on board. Known for Web site development, Haley can transform your Web site into a real destination for clients and candidates. Their Web services include:

- Professional site design
- Copywriting by staffing experts
- Integration with eEmpACT

staffing software

- Job boards
- Content for clients & candidates
- Search Engine Marketing

While Haley specializes in Web site design, they also offer a variety of other marketing services to staffing businesses. Haley prides itself in creating affordable marketing solutions including direct mail and e-mail marketing campaigns, e-mail newsletters, postcard marketing, marketing strategies and corporate identity and creative services.

"We're thrilled to be an eEmpACT Preferred Partner," said David Searns, President of Haley Marketing. "Over the past year, we've worked with many eEmpACT clients, helping them to develop new Web sites and seamlessly integrate their job postings and Entake forms with their sites. As a Preferred Partner we are very excited about helping other eEmpACT clients develop more dynamic, engaging and effective Web sites as well as more effective marketing."

Haley Marketing makes it easy for your company to stand out, stay top-of-mind, and sell more...at a price you can afford.



For more information about Haley Marketing Group, please call 888-696-2200 or visit the Preferred Partner Web page at: [http://www.eempact.com/pp\\_haley\\_marketing.html](http://www.eempact.com/pp_haley_marketing.html).

## 2006 Tradeshow Calendar

*Plan now to attend and see the latest technology*

The New Year brings many industry tradeshows to look forward to. eEmpACT will be represented at the following upcoming shows in '06; make sure to stop by and check out our new integrated Version 13 solution!

### **March:**

1-2 Texas Association of Staffing– *Austin, TX*

8-11 TempNet (Spring)- *Key West, FL*

13-16 Staffing Industry Executive Forum- *Beverly Hills, CA*

### **April:**

2-4 Rendezvous (Staff Digest)- *Las Vegas, NV*  
6-8 Texas Assoc. of Personnel Consultants– *Houston, TX*  
21-22 Georgia Assoc. of Personnel Serv.– *Young Harris, GA*

### **May:**

4-6 California Staffing Professionals– *Palm Springs, CA*  
4-5 Snelling National Convention– *San Diego, CA*

### **June:**

7-9 IT Services Business Summit– *Boston, MA*

### **September:**

19-21 Healthcare Staffing Summit– *San Diego, CA*  
21-24 TempNet (Fall)- *Chicago, IL*

### **October:**

11-14 Nat'l Assoc. of Personnel Services– *San Francisco, CA*

### **November:**

1-4 Nat'l Assoc. of Computer Consultants Bus.– *Orlando, FL*  
7-10 American Staffing Association– *Las Vegas, NV*

## Customer Award

### **Congratulations!**

*Dynamic Office & Accounting Solutions one of top owned businesses*

DiversityBusiness.com recently recognized new eEmpACT customer Dynamic Office & Accounting Solutions as a distinguished top entrepreneur in the country! The business was recognized and ranked in the following categories:

**Top 100 Diversity Owned Business in CA- #77**

**Top 500 Women Owned Business in America- #372**

**Top 100 Women Owned Business in CA- #54**

**Top 100 Small Business in CA- #82**

From everyone at eEmpACT, congratulations! We are proud of you and wish you the best in future accomplishments.

## Recent Customer Highlights

### **STS Services Joins eEmpACT Family**

While 10-15 new customers are implemented on our software each month, every staffing company's niche has a unique focus. For STS Services in Jensen Beach, FL, the primary type of staffing they provide is aviation labor.

Since 1981 STS has provided aircraft mechanics to meet the needs of the aviation and aerospace industry. STS founded the niche market and has continued to lead the segment with a market leader position since inception. From domestic and international air carriers to regional and commuter airlines, manufacturers, cargo

carriers, charter operators, maintenance bases and FBOs, STS serves the entire industry.

Karen Fisher was recently in Minneapolis for New User training and the company plans to go live with eEmpACT in January. She emphasized she is looking forward to the system's ease of use. The user-friendly functions and capabilities of eEmpACT will improve the current system being used by STS's staff.

"I hope to decrease the number of errors we currently experience," Fisher said. "I also hope to improve productivity and have more time to take on more tasks that involve reporting."



Overlooking the Intercoastal Waterway, the STS headquarters is based in Jensen Beach, FL.

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**The Staffing and  
Recruiting Software  
Professionals**



Grounded with more than 15 years of experience in the staffing industry, the team at eEmpACT has developed a solid understanding of the needs of recruiters, consultants and staffing professionals.

Founded by staffing firm owners in 1990, these recruiting experts formed eEmpACT Software, currently the industry's largest staffing software company. The software was specifically designed to empower recruiters in making it easier for people to find the right jobs and companies to find the right people!

A complete front and back office solution, eEmpACT offers comprehensive support. It is the crucial interaction with our respected customers that ensure the software we develop is precisely targeted to fit your needs.

Integrated with Microsoft technology such as SQL, Outlook and Office, eEmpACT provides a complete order-placement and resume search system along with powerful accounting and business management technology and can be used in a variety of networking environments.



# January

## Employee Anniversaries



**Rose Nordin**

On January 11 Rose will pass her five year milestone of being part of the eEmpACT team. A key

player in the Customer Support Department, Rose continues to help customers every day by offering technical assistance. She has extensive training in Great Plains and has been the main contact for issues pertaining to GP. "Helping customers with everyday issues has been really rewarding. I know my job is not done until the customer's issue has been completely resolved."



**Hugh Gilpatric**

Hugh will celebrate his one year anniversary of working at eEmpACT on January 24. Over the past

year Hugh has contributed greatly to the Account Management team and works closely with many customers every day. "I've really enjoyed getting to know so many customers on an individual basis. Hearing their challenges motivates me to find solutions. I also appreciate the development process much more; it is what allows each new eEmpACT version to be that much stronger."

Thank you Rose and Hugh for being integral team players at eEmpACT!

## Reminders

### Monthly Maintenance Program

Maximize your knowledge and expertise on the latest software products and services. With unlimited support, regular software upgrades and monthly invoices, the Maintenance Program is the solution for you! Call Acct. Management at 800-456-5660 for more information.

### Spring User Group: May 17-19

Sign up today and reserve your spot to network with other users and learn about how the latest eEmpACT offerings can improve your business, at no charge! E-mail Amy for more info: [amyk@eempact.com](mailto:amyk@eempact.com).